

**TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Minutes – December 21, 2016

Mr. Trask, Chairman, called the meeting to order at 7:10 PM.

Members Present:

Steven Trask, Chairman, Franklin
Donna Cabibbo, Vice Chair, Millis
Adeline Bee, North Attleboro
Paul Carbone, Franklin
Jonathan Dowse, Sherborn
Robert Guthrie, Secretary, North Attleboro
Louis Hoegler, Walpole
Robert Wilkinson, Plainville
Janice Young, Walpole

Members Not Present:

David Bento, Medfield
Douglas Brown, Seekonk
Kathi Hamilton, Norfolk
Linda Reynolds, Medway

Others Present:

Steve Dockray, Superintendent
Michael Procaccini, Principal

SECRETARY'S REPORT

A motion was made by Ms. Young and seconded by Ms. Cabibbo that the minutes of the November 16, 2016 School Committee meeting be approved as submitted.

Motion passed with two abstentions.

INTRODUCTIONS

Mr. Dockray introduced Thomas Shanahan, Director of Facilities Management and Marc Koczwar, Director of Continuing Education. Mr. Dockray also welcomed a visitor who requested to address the Committee later during the meeting.

CHAIRPERSON'S REPORT

Mr. Trask indicated he will report in Executive Session.

STUDENT REPRESENTATIVE REPORT

Bill Galligan reviewed the details of the recent school shooting threat. Bill also reported on the following current and future activities of students:

- Freshmen have only two more exploratories after vacation.
- Senior project products are due on January 3.
- The intense Saturday AP classes have begun; in the future practice AP tests will be held.
- After-school Spanish class through BCC ended last week; all students passed.
- Robotics Club began meetings.
- Girls Varsity Basketball, 2-1.
- Boys Varsity Basketball, 1-2.
- Wrestling, 3-0.
- Varsity Ice Hockey 2-0.
- Seventeen students receiving letter jackets from fall participation.

In response to a question, Bill indicated the challenge will be presented on January 7 by FIRST ROBOTICS and the title is STEAMWORKS.

SUPERINTENDENT'S REPORT

FY18 Budget

Mr. Dockray reported that enrollment is up slightly from last year 963 from 956 (not included are out-of-district students). As a result, he does not expect any large increases in Chapter 70 Aid (approx. \$20K).

Mr. Dockray reported that preliminary FY18 assessments have been given to Medway, North Attleboro and Walpole.

SUPERINTENDENT'S REPORT (continued)

FY18 Budget (continued)

Mr. Dockray indicated the Governor's budget will come out around the middle of January. A Budget Subcommittee meeting will be scheduled for early February.

Driver's Ed Course

Mr. Dockray reported that a AAA-sponsored Driver's Education Course is being held at Tri-County. Tri-County students will receive a discounted fee.

In response to a question, Mr. Dockray indicated that the Driver's Education Course is open to students outside the district who would pay a higher fee.

2016 Audit

Mr. Dockray reported that the Tri-County Financial Audit has been completed; Scanlon & Associates will report at the January 18, 2017 meeting.

Education Audit

Mr. Dockray was pleased to report that a meeting was held on December 14 and membership in the foundation has increased (9 members). Potential fund-raising events have been discussed. The Foundation will be seeking seed money for start-up costs.

Governor's FY17 Budget Cuts

Mr. Dockray reported that none of the \$98M budget cuts will directly affect Tri-County.

Mr. Hoegler suggested using available resources within the vocational organizations to influence the Governor with regard to vocational education.

BUILDING & GROUNDS SUBCOMMITTEE REPORT

Mr. Wilkinson asked Mr. Shanahan to report.

CCL Shop Renovation

Mr. Shanahan reported that discussions took place regarding the status of the CCL Shop as it relates to moving the Engineering Program and Advanced Manufacturing to that location. CCL is being phased out so the space will be available.

Mr. Shanahan reported that due to the \$1M estimated cost of renovating the space received from the architectural firm, it was decided that alternatives needed to be discussed. Subsequently, several meetings took place with administration, including visits to other schools, resulting in the decision to have the renovation performed by Tri-County students in the construction trades (carpentry, electrical and plumbing) with Mr. Shanahan acting as general contractor to manage the project.

Mr. Shanahan anticipates a savings of approximately 80% over the architect's estimate because we will be paying for materials only. In summary, this option will provide a state-of-the-art Engineering and Advanced Manufacturing core building that will meet the needs of the industry and get our students ready for jobs that are in demand right now.

Mr. Shanahan indicated the first step will be to meet with the Franklin Building Department and begin the process early in 2017.

MSBA Project

Mr. Shanahan reported that Tri-County is not being considered as a top priority for its Core Renovation Project due to the condition of the building. As an alternative Tri-County will submit an application for accelerated repairs for the windows, roof, doors, etc. These projects would be paid for out of the budget rather than the need for loans and district town involvement.

BUILDING & GROUNDS SUBCOMMITTEE REPORT (continued)

MSBA Project (continued)

In response to a question, Mr. Shanahan indicated the student-performed renovation will not adversely impact the daily operations of the building due to noise level, as the demolition portion will be done during the summer and the remaining work would be ordinary shop-level noise.

In response to a question regarding liability and regulations, Mr. Shanahan indicated regulations will be followed, the students will be appropriately supervised at all times by appropriately certified instructors.

Mr. Wilkinson summarized: the school will gain more space, save money, students will gain experience.

DISCUSS BUILDING RENOVATIONS & MSBA

Mr. Dockray re-iterated that it is highly unlikely that MSBA will accept Tri-County's SOI for the Core Renovation Project at a cost between \$50-75M. MSBA has prioritized the needs of all submittals and, according to MSBA, Tri-County, compared to other schools with severe issues, is way down on the list. As a result, we have decided to submit an accelerated repair SOI for the roof, windows and doors.

EMPLOYEE RECOGNITION PROGRAM

Mr. Dockray reported that fourteen Tri-County staff will reach 25 years or more of service at the end of this coming fiscal year (6/30/17).

Mr. Dockray contacted four vocational schools and provided the following information:

- Bristol-Plymouth - at retirement, award of a chair from Standard Chair in Gardner (\$400-500)
- Bay Path - at the 25-year mark, and every five years thereafter, small gift of jewelry or clothing (~\$40), presented at a faculty meeting
- Southeastern - at the 5, 10, 15, 20, 25, etc., a service pin (~\$4), presented at the first staff meeting of the year
- Keefe Tech - at the 10, 20, 25, 30, an acrylic desk plaque (~\$35) presented at a reception in the restaurant

Mr. Carbone will bring in a wall plaque he received from Keefe Tech when he retired.

Members in general agreed that a reception and a gift of a small plaque was considered a good choice beginning with the 20-year service mark. The first year (21 employees total) would be the most expensive. Presentations to be held each year thereafter for anyone reaching those achievements.

A motion was made by Ms. Bee and seconded by Mr. Dowse that those Tri-County employees who reach 20 years or more of service, and at each five-year increment thereafter, be given a reception and a plaque, the plaque to be color coded as such, and which specifies how many years of service were attained. Presentations to be held each year.

Motion passed with one abstention.

Mr. Hoegler noted he read a notice regarding a former Tri-County person, Frank Lucas, who passed away.

PROGRESS REPORT ON SUPERINTENDENT'S FY17 GOALS & STRATEGIC PLAN

Mr. Dockray referred to the Progress Report and the revised Five-Year Rolling Strategic Plan contained in the School Committee packet.

Mr. Dockray indicated the Strategic Plan had been condensed by removing items that had been completed, removing other items that are not as relevant now, and adding new items. The focus areas are still the same: College and Career Readiness, Adult Education, Facilities, Community Outreach and Safety and Security however the action steps will be more strategic.

PROGRESS REPORT ON SUPERINTENDENT’S FY17 GOALS & STRATEGIC PLAN

Mr. Dockray referred to the FY17 Superintendent Goals and the status of each which was provided with the packet. It was noted that the action step commentary was helpful.

DISCUSSION OF WARRANTS

Mr. Roy reported that the Warrant Subcommittee had been contacted since the last School Committee meeting for the purpose of signing warrants covering routine payroll obligations, and other miscellaneous items in the amount of \$1,566,129.33.

Description	Amount	Description	Amount
Operating Warrant # 61	\$268,098.59	Operating Warrant # 69	\$2,107.00
Operating Warrant # 62	\$13,188.68	Operating Warrant # 70	\$20,008.93
Operating Warrant # 63	\$16,707.20	Operating Warrant # 71	\$4,950.13
Operating Warrant # 63A	\$102,016.35	Operating Warrant # 72	\$243.92
Operating Warrant # 64	\$9,328.98		
Operating Warrant # 65	\$15,899.42	Payroll Warrant # 11	\$534,713.87
Operating Warrant # 66	\$12,353.64	Payroll Warrant # 12	\$501,840.39
Operating Warrant # 66A	\$91,663.21		
Operating Warrant # 67	\$53,505.43	Activity Warrant # 8	\$319.00
Operating Warrant # 68	\$274,356.24	Activity Warrant # 9	\$8,621.74
		Activity Warrant # 10	\$72.00

TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIRPERSON 48 HOURS IN ADVANCE OF THE MEETING

Concerned Parent

Mr. Trask invited the visitor to speak. The visitor introduced himself as Joe and indicated he has a daughter who attends Tri-County. He expressed concern regarding one of her teachers who had “gone off on a tyrant” regarding the recent election. As a result, his daughter came home distressed. Joe indicated that he had a productive conversation with the principal but wanted to get his message across at the school committee meeting that there are children who struggle with depression and the school needs to be aware.

Mr. Trask indicated he is totally in agreement with Joe’s words and apologized on behalf of the committee for the feelings his daughter experienced while in school. Mr. Trask encouraged Joe to keep the communication open with the school staff/administration and how we can assist the student.

Ms. Cabibbo wanted Joe to know that from her experience, there are many resources available here at the school and encouraged the family to take advantage them.

MCIEA

Ms. Bee mentioned the Mass Consortium of Innovative Educator Assessment (MCIEA), who is looking for new members to be part of their group. They are teaching teachers how to do assessments and Ms. Bee suggested they should include vocational schools. Ms. Bee will provide contact information to Mr. Dockray.

EXECUTIVE SESSION (M.G.L. Ch. 30A, s.21 (a)(4))

A motion was made by Mr. Trask and seconded by Mr. Dowse to convene in Executive Session and announced the Committee will not reconvene in open session.

EXECUTIVE SESSION (continued)

Motion carried on a roll call vote:

Mr. Trask, yes	Mr. Guthrie, yes
Ms. Cabibbo, yes	Mr. Hoegler, yes
Ms. Bee, yes	Mr. Wilkinson, yes
Mr. Carbone, yes	Ms. Young, yes
Mr. Dowse, yes	

ADJOURNMENT

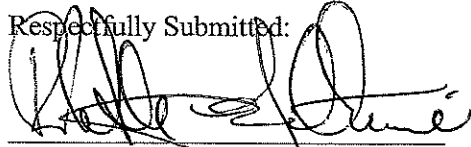
A motion was made by Mr. Hoegler and seconded by Mr. Wilkinson that the School Committee meeting be adjourned.

Motion carried on a roll call vote:

Mr. Trask, yes	Mr. Guthrie, yes
Ms. Cabibbo, yes	Mr. Hoegler, yes
Ms. Bee, yes	Mr. Wilkinson, yes
Mr. Carbone, yes	Ms. Young, yes
Mr. Dowse, yes	

The Executive Session adjourned at 8:45 PM.

Respectfully Submitted:



Robert Guthrie, *Secretary*

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