

**TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Minutes – November 16, 2016

Mr. Trask, Chairman, called the meeting to order at 7:00 PM.

Members Present:

Steven Trask, Chairman, Franklin
Donna Cabibbo, Vice Chair, Millis
David Bento, Medfield
Adeline Bee, North Attleboro
Douglas Brown, Seekonk
Paul Carbone, Franklin
Jonathan Dowse, Sherborn
Louis Hoegler, Walpole
Linda Reynolds, Medway
Janice Young, Walpole

Members Not Present:

Robert Guthrie, Secretary, North Attleboro
Kathi Hamilton, Norfolk
Victor Knust Graichen, Wrentham
Robert Wilkinson, Plainville

Others Present:

Steve Dockray, Superintendent
Michael Procaccini, Principal

Mr. Trask opened the meeting by reading the following resolution:

A Resolution of Respect for Victor Knust Graichen

We the members of Tri-County Regional Vocational Technical School District School Committee, want the family of Victor Knust Graichen to know that our hearts are full and we mourn the passing of our dear colleague and friend.

Whereas, Victor was truly committed to the success of Tri-County, its students and staff by his lengthy and dedicated service as a member, including Chair of several Committees such as Negotiations and Budget.

Whereas, Victor contributed to Tri-County by offering his wise counsel concerning all matters relating to vocational education.....he had his heart in it.

Therefore, be it resolved that the members of the Tri-County Regional Vocational Technical School Committee will mourn with the family and endeavor to continue the dedicated work of Victor Knust Graichen.

Mr. Trask asked for a moment of silence in Victor's memory and requested members to keep Victor in their thoughts.

SECRETARY'S REPORT

A motion was made by Ms. Young and seconded by Ms. Bee that the minutes of the October 26, 2016 School Committee meeting be approved as submitted.
Motion passed unanimously.

INTRODUCTIONS

Mr. Dockray introduced Ms. Jean George, Director of Vocational Programs; Jane Baldi, Special Education Consultant and SkillsUSA Advisor; Abby Pacheco, grade 10 Culinary Arts student; Tara Lane, PN Instructor and SkillsUSA Advisor.

Mr. Dockray noted that Jane Baldi has been with Tri-County for 34 years and is retiring on December 31.

CHAIRPERSON'S REPORT

Mr. Trask noted that during the MASS/MASC Joint Conference, which was attended by Mr. Dockray and Ms. Reynolds, an award was to be presented to Victor. The Award read:

*Lifetime Achievement Award
Presented to Victor Knust Graichen
In Recognition of Your Many Years of Service As A Strong Advocate
For Children and Your Unselfish Contributions to the
Tri-County Regional Vocational Technical School District
Presented by the Massachusetts Association of School Committees
November 2016*

STUDENT REPRESENTATIVE REPORT

Bill Galligan reported on the following current and future activities of students:

- Spirit Week was held last week; the Junior Class won the class competitions.
- Seniors are working on their senior projects or reporting to Co-Op.
- Seniors are finalizing college applications.
- National Honor Society held Induction Ceremony the previous evening, adding 15 new members.
- Open House and Career Days were both held.
- Girls Soccer qualified for the MIAA State Tournament, but lost to Dover-Sherborn.
- Varsity Volleyball team was Mayflower Athletic Conference and State Vocational Champions
- Varsity Football is currently 5-5; will play last game November 22 at Greater New Bedford
- Varsity Cheerleading won the Mayflower Athletic Conf Championship which was hosted by TC
- Cheerleading also finished second at State Regionals and qualified for All-States on Sunday
- Cross Country member Kaylee Dunne came in first place at League Meet and State Voc Meet. She also finished 2nd place in a field of 168 competitors at the recent State Sectional Meet. Kaylee will also be competing at the All-State Meet on November 19.
- Mr. Kubiak and a member from each fall team will be attending the MIAA Sportsmanship Summit on 11/18 being held at Gillette Stadium; Tri-County will be receiving a 2016 Sportsmanship Award.
- Winter Sports signups were held.

SUPERINTENDENT'S REPORT

Career Day Tours and Grade 8 Open House

Mr. Dockray reported that over 1700 eighth graders visited Tri-County on October 27/28, and approximately 500 parents and prospective students visited on Open House Night, November 10. Mr. Dockray also noted that 140 online applications have been received already.

MASS/MASC Conference

Mr. Dockray reported that he and Ms. Reynolds attended the Conference November 2-4, 2016, and details will be provided later in the meeting.

MSBA Survey

Mr. Dockray reported that a representative from a firm contracted by MSBA, STV Incorporated, visited Tri-County on November 7 to evaluate the conditions of the building. Mr. Dockray indicated that the visit was being conducted at all schools in Massachusetts to assess conditions and was not the result of Tri-County's recent MSBA application. Deficiencies were pointed out to the evaluator such as the condition of the roof, windows, doors, parking lots, etc.

Annual Financial Audit

Mr. Dockray reported that the annual financial audit will begin on November 28, and will be performed by Scanlon Associates.

FY2018 Budget

Mr. Dockray reported that the FY2018 Budget process has begun. Mr. Dockray indicated that he does not expect a great increase in Chapter 70 aid.

SUPERINTENDENT’S REPORT (continued)

CIS Field Trip to New York

Mr. Dockray reported that the CIS field trip to New York, which was approved at the October 26 meeting, is being postponed to the spring.

SKILLSUSA PRESENTATION

Mrs. George acknowledged the four Skills advisors, Tara Lane, Jane Baldi, Mark Chauvin and Amy DePasquale, for their hard work in preparing students for all the competitions and events.

Mrs. George indicated that the post-graduate student who had been scheduled to present could not attend.

Mrs. George informed members of the SkillsUSA events which will be taking place this year:

- Officers have been elected.
- Fall Leadership Conference (nine students attending from Tri-County)
- Each student in grades 9-12 between now and the beginning of December will take a written assessment and a performance assessment in preparation for the district and state competitions. The top four students will be chosen from the assessment data who will be acknowledged through a banquet in early January.
- District Competition takes place on March 2 at Southeastern Vocational Technical High School.
- State Competition takes place in April.

Mrs. George introduced sophomore, Abby Pacheco, who was the first *freshman* student to represent Tri-County at the National Competition level.

Ms. Abby Pacheco described her introduction to the SkillsUSA, guided by her advisor, Ms. Baldi. Abby originally prepared for an exploratory demo competition, however, the judges urged her to move on to the Action Skills competition, a competition usually intended for students at the sophomore, junior and senior levels. Abby placed first at the state level and moved on to the national competition in Kentucky.

Abby described her experiences and accomplishments through the SkillsUSA program and competitions as rewarding and is a positive step to the future.

Mr. Trask took the opportunity to wish Jane Baldi well in her retirement and thank her for all her hard work.

MASS/MASC CONFERENCE REPORT

Ms. Reynolds shared the results of the four resolutions which had been voted during the conference.

1. FOUNDATION BUDGET
YES - Encourages recalculation of the formula used to more fairly cover actual expenses, especially concerning health and special education expenses.
2. TAX REFORM BALLOT QUESTION
YES – Encourages support for seeking additional revenue only from tax reform affecting the state’s wealthiest residents.
3. CHARTER SCHOOL REFORM
YES – Encourages MASC to urge the citizens of the Commonwealth to reject such a ballot initiative.
4. SOCIAL AND EMOTIONAL WELL-BEING OF STUDENTS
YES - That the MASC is directed to gather resources, identify strategies and improve public awareness of the importance of addressing student social and emotional well-being.

Ms. Reynolds spoke highly of the Voke Best Practices Workshop where 4 sister schools shared their ideas: new extensive mentoring program; using Agile approach to develop a project (tiny house); use of the Plicker app as a method of diagnostics of student development; development of a model whereby a school worked with a local college, the college provided classes and the school provided the hands-on capability.

DISCUSSION OF WARRANTS

Mr. Roy reported that the Warrant Subcommittee had been contacted since the last School Committee meeting for the purpose of signing warrants covering routine payroll obligations, and other miscellaneous items in the amount of \$893,557.77.

Description	Amount	Description	Amount
Operating Warrant # 50	\$21,255.21	Operating Warrant # 59	\$12,815.84
Operating Warrant #51(PYE)	\$2,105.92	Operating Warrant # 59A	\$85,716.40
Operating Warrant # 52	\$262,062.08	Operating Warrant # 59B	\$107,490.07
Operating Warrant # 53	\$11,930.54	Operating Warrant # 60	\$19,185.92
Operating Warrant # 53A	\$92,579.42		
Operating Warrant # 54	\$1,906.00	Payroll Warrant # 9	\$503,624.60
Operating Warrant # 55	\$190,827.72	Payroll Warrant # 10	\$558,019.66
Operating Warrant # 56	\$36,078.01		
Operating Warrant # 57	\$1,066.00	Activity Warrant # 6	\$850.00
Operating Warrant # 58	\$34,792.73	Activity Warrant # 7	\$5,380.00

TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIRPERSON 48 HOURS IN ADVANCE OF THE MEETING

Parking

Ms. Young requested that the lack of available parking spaces for the School Committee members be addressed.

MIAA

In response to a question, Mr. Procaccini explained that the MIAA football committee re-aligned how the schools are set divisionally which moves Tri-County from Division 8 to Division 5. Tri-County would be playing against schools like Falmouth who is in Division 2 right now and is playing in the semi-finals.

Mr. Procaccini indicated that two Athletic Directors met with MIAA to express their concerns about the safety of the players. In addition, the principals also met recently and will be meeting with the MIAA as well. All AD’s plan to meet to develop a resolution to be signed and presented to MIAA, asking for a review of the proposed division alignments.

Mr. Trask mentioned the MIAA Board does not always get involved in the seating for football however, as an MIAA Board member representing vocational schools, he will certainly make the vocational school position clear and that is to protect the health and well-being of the athletes.

Retirement Protocol

Mr. Brown asked about the protocol to recognize someone retiring after 34 years of service. Mr. Dockray indicated that the subject has been brought before the School Committee previously, but no decisions/plans were developed.

A motion was made by Mr. Brown and seconded by Ms. Bee that a letter be sent to Jane Baldi in recognition of her 34 years of dedicated service, educational excellence to Tri-County, volunteering and assistance with SkillsUSA, her devotion to the students, and her excellent leadership.

Motion passed unanimously.

Mr. Carbone suggested that the School Committee consider giving longevity plaques to the staff.

A motion was made by Mr. Carbone and seconded by Mr. Dowse that a procedure be considered to implement a policy to award longevity plaques for employees. Discussion ensued.

Retirement Protocol (continued)

It was decided that the following was needed in order to implement a policy:

- obtain sample policies from other schools
- consider types and costs of plaques
- list/tally of staff and their current length of service.

Motion passed unanimously.

Further discussion took place after the motion passed. Mr. Dockray will begin to gather the information.

Donation

Ms. Young mentioned the detail regarding the Knust Graichen family request for donations to be made to the UMC in lieu of flowers.

A motion was made by Ms. Young and seconded by Ms. Bee that the School Committee send a \$100 donation in lieu of flowers to the United Methodist Church, 39 Exchange Street, Milford MA, in memory of Victor Knust Graichen.

Motion passed unanimously.

Victor's Life Achievement Award Plaque

Mr. Carbone suggested that Victor's plaque be made available to the family for their use.

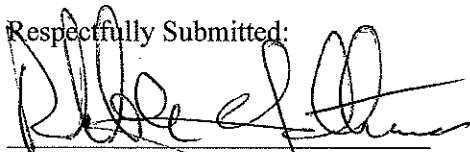
ADJOURNMENT

A motion was made by Mr. Hoegler and seconded by Mr. Bento that the School Committee meeting be adjourned.

Motion carried unanimously.

The School Committee meeting adjourned at 7:47 PM.

Respectfully Submitted:



Robert Guthrie, *Secretary*